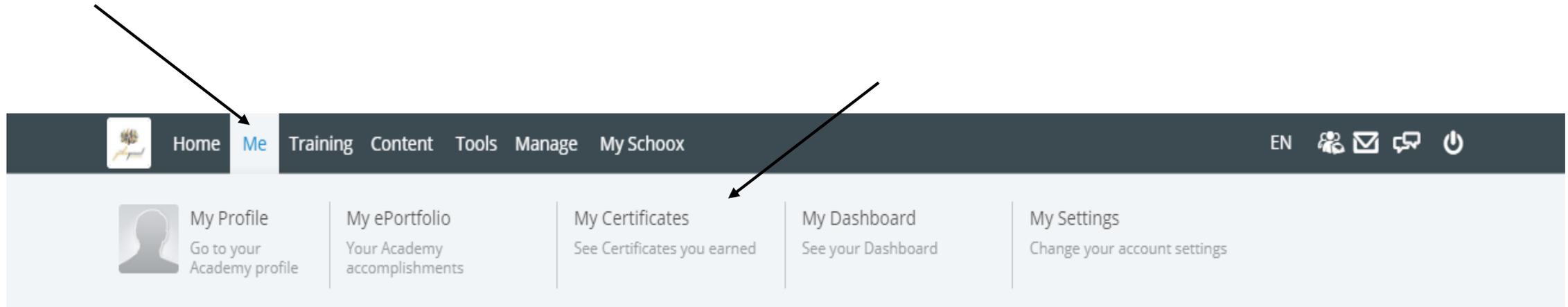


Navigating your Certificates



The above bar will show when you log in. Through this bar you can access your certification certificates and your attendance certificates by selecting the “me” tab then “my certificates”

Course Certificates

The screenshot shows a user interface for viewing course certificates. The top navigation bar has five tabs: 'About Me', 'Accomplishments', 'Certificates', 'Agencies/Jobs', and 'Credits'. The 'Certificates' tab is selected and highlighted in blue. Below this, there is a sub-navigation bar with four options: 'Course Certifications', 'Curricula Certifications', 'Event Certifications', and 'External Certifications'. The 'Course Certifications' option is selected. Below the sub-navigation bar is a search bar with the text 'Search by name' and a green 'ok' button. Below the search bar is a table with three rows of certification data. Each row includes the type of certification, the course name, instructor, date earned, and a 'Click to view' link with a certificate thumbnail.

Type of certification	Course Name	Click to view
Schoox Certification	Rating the Action Levels of the CANS-NY <i>Instructor: Lauren Schmidt</i> <i>Date Earned: May 21, 2019</i>	
Schoox Certification	CANS-NY 2016 Training, Testing, & Certification 0-5 <i>Instructor: Lauren Schmidt</i> <i>Date Earned: Apr 23, 2019</i>	
Schoox Certification	CANS-NY 2016 Certification 6-21 <i>Instructor: Lauren Schmidt</i> <i>Date Earned: Apr 15, 2019</i>	

Select “certificates” and under “course certifications” to view types of certification with the course name.

To print your attendance certificate select “click to view”

Attendance Certificates

Select “certificates” then “event certificates” for access to your live training attendance.

To print your attendance certificate select “click to view”

The screenshot shows a user interface for viewing attendance certificates. At the top, there is a navigation bar with five items: 'About Me', 'Accomplishments', 'Certificates', 'Agencies/Jobs', and 'Credits'. The 'Certificates' item is highlighted in blue. Below this is a sub-navigation bar with four items: 'Course Certifications', 'Curricula Certifications', 'Event Certifications', and 'External Certifications'. The 'Event Certifications' item is highlighted in light blue. Below the sub-navigation bar is a search bar labeled 'Search by name' with a magnifying glass icon and a green 'ok' button. Below the search bar is a table with two columns: 'Type of certification' and 'Event'. The table has one row with the following data:

Type of certification	Event
In-Class Training Certification	CANS-NY General Training <i>Creator: Angela Pollard</i> <i>Date Earned: Apr 3, 2019</i>

To the right of the table is a 'Click to view' link. Below the link is a small image of a certificate titled 'Certificate of Expertise' awarded to Edward Harris. The certificate text reads: 'In recognition of your completion of testing and demonstration of skills in School procedures in course both of knowledge'. The certificate has a red ribbon seal.